



Renfrew County and District Health Unit
"Optimal Health for All in Renfrew County and District"

Board of Health
Regular Board Meeting
MINUTES

Date: Tuesday, February 25, 2025
Time: 10:00 a.m.

The Regular meeting of the Renfrew County and District Health Unit's Board of Health was held virtually on Zoom and was live-streamed.

Members:

| | |
|----------------------|------------|
| Joanne King | Chair |
| James Brose | Member |
| J. Michael du Manoir | Member |
| Peter Emon | Member |
| Ethel LaValley | Vice-Chair |
| Jim Manion | Member |
| Jennifer Murphy | Member |
| Troy Purcell | Member |
| Neil Nicholson | Member |
| Heather Saar | Member |
| Carolyn Watt | Member |

Staff:

| | |
|-----------------------|---|
| Heather G. Daly | Chief Executive Officer |
| Tom Regan | Coordinator Foundational Standards |
| Janet Jones | Director Corporate Services |
| Dr. Jason Morgenstern | Medical Officer of Health |
| Patti Smith | Director Health Promotion |
| Erin Vereyken | Director Health Protection |
| Melissa Ziebarth | Executive Assistant (Recording Secretary) |

Regrets:

Guests:

1. Call to Order

Chair Joanne King called the meeting to order at 10:03 a.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

3. Agenda Approval

The agenda was approved, as presented.

Resolution: #1 BoH 2025-Feb-25

Moved by J. Murphy;

Seconded by T. Purcell;

Be it resolved that the Board approve the agenda as presented.

Carried

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Delegations

There were no Delegations.

6. Approval of Minutes of Previous Meeting

The meeting minutes for the Regular Board meeting on January 28, 2025, were approved.

Resolution #2 BoH 2025-Feb-25

Moved by E. LaValley;

Seconded by C. Watt;

Be it resolved that the Board of Health approve the meeting minutes from the Regular Board of Health meeting held on January 28, 2025.

Carried

7. Business Arising

There was no business arising.

8. Staff Reports

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:

- [MOH Report to the Board](#)

The Chair called for questions and comments from the Board.

Resolution: #3 BoH 2025-Feb-25

Moved by J. Brose;
Seconded by T. Purcell;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

- b. CEO Report to the Board – Heather G. Daly, Chief Executive Officer:
- [CEO Report to the Board](#)

Chair King thanked Heather G. Daly for her Report.

The Chair called for questions and comments from the Board.

T. Regan joined the meeting at 10:33 a.m.

Resolution: #4 BoH 2025-Feb-25

Moved by J. Manion;
Seconded by J. Murphy;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

- c. Board Training – Risk Management Refresher
H. Daly made a presentation to the board on Risk Management.

N. Nicholson joined the meeting at 11:00 a.m.

Chair King thanked H. Daly for informative presentation.

The presentation will be accessible on the Board portal.

- d. 2024 Q3 and Q4 Corporate Operational Plan and Risk Mitigation Strategies
Tom Regan, Coordinator, Foundational Standards, presented the following:
- [2024 Q3 and Q4 Corporate Operational Plan and Risk Mitigation Strategies.](#)

Chair King called for questions and comments.

Chair King thanked T. Regan for his report.

Resolution: #5 BoH 2025-Feb-25

Moved by J. Murphy;
Seconded by T. Purcell;

Be it resolved that the Board accept the 2024 Q3 an Q4 Corporate Operational Plan with Risk Mitigation Strategies Report.

Carried

T. Regan left the meeting at 11:07 a.m.

Chair King recessed for a bio break at 11:07 a.m. and resumed the meeting at 11:14 a.m.

9. Board Committee Reports

a. Governance Committee

Committee Chair Troy Purcell presented the following:

- [Governance Committee Board Report](#)

Chair King thanked T. Purcell for his Report.

The Chair called for questions and comments from the Board.

Resolution: #6 BoH 2025-Feb-25

Moved by C. Watt;

Seconded by J. Manion:

Be it resolved that the Board accept the Governance Committee Report.

Carried

b. Resources Committee

Committee Chair J. Michael du Manoir presented the following:

- [Resources Committee Board Report](#)

Chair King thanked J. M. du Manoir for his Report.

The Chair called for questions and comments from the Board.

Resolution: #7 BoH 2025-Feb-25

Moved by J. Murphy;

Seconded by T. Purcell;

Be it resolved that the Board approve the Resources Committee Report.

Carried

10. Correspondence

The Board reviewed the correspondence.

| Subject | From: | Action: |
|--|-----------------------------------|-------------------------|
| New Release: Ontario Investing Over \$1.8 Billion to Connect Every Person in Ontario to a Family Doctor and Primary Care Teams | Government of Ontario | Received as information |
| Ontario Building Safer Communities With 18 Additional Homelessness and Addiction Recovery Treatment Hubs | Government of Ontario | Received as information |
| Amendment to HPPA section 22 subsection 5.0.1 concerning Class orders | Public Health Sudbury & Districts | Received as information |

11. Bylaws

There were no Bylaws reviewed.

12. New Business

a. [2024 Audit Planning Letter and Response letter to Auditors.](#)

Resolution: #8 BoH 2025-Feb-25

Moved by J. Brose;

Seconded by J. Murphy;

Be it resolved that the Board of Health approve that the Board Chair to be directed to sign the Board Response to the Auditor letter.

Carried

b. [aIPHa AGM and Conference](#)

Resolution: #9 BoH 2025-Feb-25

Moved by N. Nicholson;

Seconded by C. Watt;

Be it resolved that the Board of Health approve the Board Chair and one other board member attend the 2025 aIPHa AGM and Conference from June 18-20, 2025.

Carried

13. Action List Review

The Board reviewed and updated the Action List from – [2025-Jan-28.](#)

14. Notice of Motion

There was no notice of motion.

15. Closed

There was no closed session.

C. Watt left the meeting at 11:52 a.m.

16. Date of Next Meeting

The next regular Board of Health meeting will be held virtually on Tuesday, March 25, 2025.

17. Adjournment

Resolution: #10 BoH 2025-Feb-25

Moved by H. Saar;

Seconded by T. Purcell;

Be it resolved that the Regular Board meeting be adjourned at 11:53 a.m.

Carried

The meeting adjourned at 11:53 a.m.

Committee Chair

These minutes were approved by the Board at a Regular Board of Health meeting held on Tuesday, March 25, 2025.