



Renfrew County and District Health Unit
"Optimal Health for All in Renfrew County and District"

Board of Health
Regular Board Meeting
MINUTES

Date: Tuesday, January 28, 2025
Time: 10:00 a.m.

The Regular meeting of the Renfrew County and District Health Unit's Board of Health was held virtually on Zoom and was live-streamed.

Members:

Joanne King	Chair
James Brose	Member
J. Michael du Manoir	Member
Peter Emon	Member
Ethel LaValley	Vice-Chair
Jim Manion	Member
Jennifer Murphy	Member
Troy Purcell	Member
Heather Saar	Member
Carolyn Watt	Member

Staff:

Heather G. Daly	Chief Executive Officer
Lena Jensen	Community Nutritionist
Janet Jones	Director, Corporate Services
Dr. Jason Morgenstern	Medical Officer of Health
Patti Smith	Director, Health Promotion
Melissa Ziebarth	Executive Assistant (Recording Secretary)

Regrets:

Neil Nicholson	Member
Erin Vereyken	Director, Health Protection

Guests:

1. Call to Order

Chair Joanne King called the meeting to order at 10:01 a.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

3. Agenda Approval

The agenda was approved, as presented.

Resolution: #1 BoH 2025-Jan-28

Moved by E. LaValley;

Seconded by J. M. du Manoir;

Be it resolved that the Board approve the agenda as presented.

Carried

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Delegations

There were no Delegations.

6. Approval of Minutes of Previous Meeting

The meeting minutes for the Regular Board meeting on November 26, 2024, were approved.

Resolution #2 BoH 2025-Jan-28

Moved by P. Emon;

Seconded by J. Murphy;

Be it resolved that the Board of Health approve the meeting minutes from the Regular Board of Health meeting held on November 26, 2024.

Carried

The meeting minutes for the Special Board meeting on December 19, 2024, were approved.

Resolution #3 BoH 2025-Jan-28

Moved by C. Watt;

Seconded by J. M. du Manoir;

Be it resolved that the Board of Health approve the meeting minutes from the Special Board of Health meeting held on December 19, 2024.

Carried

The meeting minutes for the Inaugural Board meeting on January 7, 2025, were approved.

Resolution #4 BoH 2025-Jan-28

Moved by J. Manion;

Seconded by J. M. du Manoir;

Be it resolved that the Board of Health approve the meeting minutes from the Inaugural Board of Health meeting held on January 7, 2025.

Carried

7. Business Arising

There was no business arising.

8. Staff Reports

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:

- [MOH Report to the Board](#)

The Chair called for questions and comments from the Board.

Lena Jensen joined the meeting at 10:17 a.m.

b. 2024 Food Affordability Report Infographic

Lena Jensen, Community Nutritionist, presented the following:

- [Infographic](#)

The Chair called for questions and comments on the Reports from the Board.

L. Jensen gave a comprehensive presentation on “Monitoring Food Affordability in Renfrew County and District, 2024.” Members engaged in a discussion and raised several questions about the findings. A copy of final report will be sent to all municipalities.

Chair King and Board Members thanked Dr. Morgenstern and L. Jensen for their Reports.

Lena left the meeting at 10:55 a.m.

At 11:00 a.m., the Chair recessed the meeting for a short bio break and resumed at 11:25 a.m.

Resolution: #5 BoH 2025-Jan-28

Moved by J. M. du Manoir;

Seconded by J. Brose;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

c. CEO Report to the Board – Heather G. Daly, Chief Executive Officer:

- [CEO Report to the Board](#)

Chair King thanked Heather G. Daly for her Report.

The Chair called for questions and comments from the Board.

Resolution: #6 BoH 2025-Jan-28

Moved by C. Watt;

Seconded by T. Purcell;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

9. Board Committee Reports

There were no committee reports.

10. Correspondence

The Board reviewed the correspondence.

Subject	From:	Action:
BoH Appointment	County of Renfrew	Received as information
December 2024 aLPHa Infobreak	aLPHa	Received as information
January 2025 aLPHa Infobreak	aLPHa	Received as information
Response letter	Federal Government	Received as information
2024 Pre-Budget Submission: Public Health Programs and Services	aLPHa	Received as information
Monitoring Food Affordability and Implications for Public Policy and Action (2024)	Middlesex-London HU	Received as information
Federal Strategy to Address Severity and Prevalence of Household Food Insecurity	Peterborough PH	Received as information

11. Bylaws

a. Approval [Bylaw 2025-01 Bylaw to Appoint Auditors](#)

Resolution: #7 BoH 2025-Jan-28

Moved by J. Brose;

Seconded by T. Purcell;

Be it resolved that the Board approve Bylaw 2025-01 to Appoint Auditors, and further, that the Chair and Vice-Chair be authorized to sign the Bylaw 25-01.

b. Approval [Bylaw Number 2025-02](#) Bylaw for the Appointment of Signing Officers

Resolution: #8 BoH 2025-Jan-28

Moved by T. Purcell;

Seconded by H. Saar;

Be it resolved that the Board approve Bylaw 2025-02 to appoint signing officers for 2025 and further, that the Chair and Vice-Chair be authorized to sign the Bylaw 25-02.

Carried

12. New Business

a. MOH temporary absence coverage

Resolution: #9 BoH 2025-Jan-28

Moved by J. Brose;

Seconded by C. Watt;

Be it resolved that the Board of Health approve that, where the office of the Medical Officer of Health (MOH) is temporarily absent or unable to act for a short period (up to one month) during calendar year 2025 and consistent with the HPPA R.S.O. 1990, c. H.7, s. 69 (1), the MOH or AMOH of any of the following public health units may be authorized as the Acting MOH for the Board of the Renfrew County and District Health Unit, to fulfill the statutory duties and powers of the MOH on a temporary basis: **Eastern Ontario Health Unit** and **North Bay Parry Sound District Health Unit**. Further, the MOH will develop a mutually agreed upon schedule for coverage with the MOH/AMOH(s) of the identified public health unit(s) and inform the Board Chair of these arrangements.

b. Registration – [a1PHa Winter Symposium](#)

Resolution: #10 BoH 2025-Jan-28

Moved by C. Watt;

Seconded by T. Purcell;

Be it resolved that the Board of Health approve the Board Chair and up to 3 additional board members to attend the a1PHa Winter Symposium February 11-14, 2025.

C. Watt, J. M. du Manoir, and H. Saar showed interested in attending along with J. King.

J. Murphy, E. LaValley, and P. Emon rejoined the meeting at 11:48 a.m.

13. Action List Review

The Board reviewed and updated the Action List from – [2024-Nov 26](#).

14. Notice of Motion

There was no notice of motion.

15. Closed

There was no closed session.

16. Date of Next Meeting

The next regular Board of Health meeting will be held in person on Tuesday, February 25, 2025, at 10:00 a.m. on Zoom or at the call of the Chair.

17. Adjournment

Resolution: #11 BoH 2025-Jan-28

Moved by E. LaValley;
Seconded by T. Purcell;

Be it resolved that the Regular Board meeting be adjourned at 11:59 a.m.

Carried

The meeting adjourned at 11:58 a.m.

Committee Chair

These minutes were approved by the Board at a Regular Board of Health meeting held on
Tuesday, February 25, 2025.