



**Board of Health**  
**Regular Board Meeting**  
**MINUTES**

Date: Tuesday, November 26, 2024  
Time: 10:00 a.m.

The Regular meeting of the Renfrew County and District Health Unit's Board of Health, was held virtually on Zoom and was live-streamed.

**Members:**

|                      |            |
|----------------------|------------|
| Joanne King          | Chair      |
| James Brose          | Member     |
| J. Michael du Manoir | Member     |
| Peter Emon           | Member     |
| Ethel LaValley       | Member     |
| Jim Manion           | Member     |
| Jennifer Murphy      | Member     |
| Troy Purcell         | Member     |
| Neil Nicholson       | Vice-Chair |
| Heather Saar         | Member     |
| Carolyn Watt         | Member     |

**Staff:**

|                       |   |
|-----------------------|---|
| Vicki Benoit          | Director, Health Protection               |
| Heather G. Daly       | Chief Executive Officer                   |
| Janet Jones           | Director, Corporate Services              |
| Dr. Jason Morgenstern | Medical Officer of Health                 |
| Tom Regan             | Coordinator, Foundational Standards       |
| Patti Smith           | Director, Health Promotion                |
| Melissa Ziebarth      | Executive Assistant (Recording Secretary) |

**Regrets:**

**Guests:**

**1. Call to Order**

Chair Joanne King called the meeting to order at 10:01 a.m.

**2. Land Acknowledgement**

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

**3. Agenda Approval**

The agenda was approved, as presented.

**Resolution: #1 BoH 2024-Nov-26**

Moved by J. Brose;

Seconded by E. LaValley;

Be it resolved that the Board approve the agenda as presented.

Carried

**4. Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**5. Delegations**

There were no Delegations.

**6. Approval of Minutes of Previous Meeting**

The meeting minutes for the Regular Board meeting on October 29, 2024, were approved.

**Resolution #2 BoH 2024-Nov-26**

Moved by C. Watt;

Seconded by T. Purcell;

Be it resolved that the Board of Health approve the meeting minutes from the Regular Board of Health meeting held on October 29, 2024.

Carried

**7. Business Arising**

There was no business arising.

**8. Staff Reports**

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:

- [MOH Report to the Board](#)

Chair King and Board Members thanked Dr. Morgenstern for his Report.

The Chair called for questions and comments from the Board.

**Resolution: #3 BoH 2024-Nov-26**

Moved by J. Murphy;  
Seconded by P. Emon;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

- b. CEO Report to the Board – Heather G. Daly, Chief Executive Officer:
  - [CEO Report to the Board](#)

Chair King thanked Heather G. Daly for her Report.

The Chair called for questions and comments from the Board.

J. Manion joined the meeting at 10:34 a.m.

**Resolution: #4 BoH 2024-Nov-26**

Moved by T. Purcell;  
Seconded by C. Watt;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

At 11:02 a.m., the Chair recessed the meeting for a short bio break.

H. Saar joined the meeting at 11:06 a.m.

The meeting reconvened at 11:10 a.m.

**9. Board Committee Reports**

- a. Resources Committee  
Committee Chair J. Michael du Manoir presented the following:
  - [Resources Committee Board Report](#)

Chair King thanked J. M. du Manoir for his Report.

The Chair called for questions and comments from the Board.

Discussion ensued and while the Board did accept the report from the Committee, it did not agree to the levy recommendation presented in Item 4 and requested more information for consideration at a meeting in December.

**Resolution: #5 BoH 2024-Nov-26**

Moved by P. Emon;  
Seconded by T. Purcell;

Be it resolved that the Board accept the Resources Committee Report, with the exception of the levy recommendation contained in bullet point number 4.

Carried

A special meeting will be held in December to determine and approve the municipal funding (levy) requirement for 2025.

b. Governance Committee

Committee Chair Troy Purcell presented the following:

- [Governance Committee Board Report](#)

Chair King thanked Governance Committee for his Report.

The Chair called for questions and comments from the Board.

**Resolution: #6 BoH 2024-Nov-26**

Moved by E. LaValley;

Seconded by N. Nicholson;

Be it resolved that the Board accept the Governance Committee Report from November 18, 2024.

Carried

**10. Correspondence**

The Board reviewed the correspondence.

| Subject   | From:                      | Action:                 |
|---|----------------------------|-------------------------|
| <a href="#">alPHa November Info break</a>   | alPHa                      | Received as information |
| <a href="#">Funding support for Student Nutrition Programs</a>                                  | Peterborough Public Health | Received as information |
| <a href="#">Support for Ontario to continue to protect the safety of private drinking water</a> | Northwestern Public Health | Received as Information |

**11. Procedural Bylaws**

There were no bylaws reviewed.

**12. New Business**

There was no new business.

**13. Action List Review**

The Board reviewed and updated the Action List from – [2024-Oct-29](#).

**14. Notice of Motion**

There was no notice of motion.

**15. Closed**

There was no closed session.

**16. Date of Next Meeting**

The dates of the next meetings are as follows:

- A Special Board of Health meeting will be held on Thursday, December 19, 2024 at 10:00 a.m. on Zoom.
- A Doodle Poll for availability will be sent out for the Inaugural meeting in January.
- Regular Board of Health Meeting—Tuesday, January 28, 2025, 10:00 a.m. or at the call of the Chair.

**17. Adjournment**

**Resolution: #7 BoH 2024-Nov-26**

Moved by J. Murphy;

Seconded by J. Brose;

Be it resolved that the Regular Board meeting be adjourned at 12:39 p.m.

Carried

The meeting adjourned at 12:39 p.m.

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Committee Chair