



## Board of Health

### Regular Board Meeting, via *Go-to-Meeting*

Tuesday, April 27, 2021

The regular meeting of Renfrew County and District Health Unit's Board of Health was held by *Go-to-Meeting*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

#### Members:

|                      |            |
|----------------------|------------|
| Ann Aikens           | Chair      |
| Peter Emon           | Vice-Chair |
| Michael Donohue      | Member     |
| J. Michael du Manoir | Member     |
| Wilmer Matthews      | Member     |
| Jennifer Murphy      | Member     |
| Christine Reavie     | Member     |
| Cathy Regier         | Member     |
| Carolyn Watt         | Member     |

#### Staff:

|                    |                                                             |
|--------------------|-------------------------------------------------------------|
| Dr. Robert Cushman | Acting Medical Officer of Health                            |
| Heather Daly       | Acting Chief Executive Officer/Director, Corporate Services |
| Dr. Michelle Foote | Associate Medical Officer of Health                         |
| Marilyn Halko      | Executive Assistant (Secretary)                             |

#### Regrets:

|            |        |
|------------|--------|
| Jane Dumas | Member |
|------------|--------|

#### 01. Call to Order

A. Aikens called the meeting to order at 10:00 a.m.

#### 02. Agenda Approval

The agenda was approved as amended, with item 08. Report to the Board—Dr. Robert Cushman, Acting Medical Officer of Health—moved forward to item 05.

**Resolution: # 1 BoH 2021-Apr-27**

A motion by C. Reavie; seconded by C. Watt; be it resolved that the Board approve the agenda, as amended.

Carried

**03. Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**04. Delegations**

There were no delegations.

**05. Staff Reports**

(moved forward from item 08., as per amended agenda)

a. Report to the Board—Acting Medical Officer of Health

Dr. Robert Cushman, Acting Medical Officer of Health, Renfrew County and District Health Unit, presented the following written report to the Board:

- [Report to the Board.](#)

The Report included the following items:

- Ontario Health Team (OHT) Updates/COVID-19 Update (*two pages*)
- Four Rivers OHT—Briefing Note – Board Member Sign-Off for OHT Full Application (*three pages*)
- Four Rivers OHT Full Application – *An Overview*—the PDF version of the Four Rivers PowerPoint presentation (*24 pages*)
- Network 24 OHT Full Application – April 13, 2021 (*38 pages*)
- Network 24 OHT Collaboration Table – April 12, 2021—the PDF version of the Network 24 PowerPoint presentation (*21 pages*)
- Network 24 Ontario Health Team – April 30, 2021 (*39 pages*)
- Renfrew County and District Health Unit—COVID-19 Epidemiology Update—April 21, 2021 (*eight pages*).

Dr. Foote updated the Board Members on the progress of the Network 24 Ontario Health Team.

Dr. Cushman referred to the *Case Summary—2021-Apr-26*, posted to the RCDHU website, to provide the Board with an update regarding COVID-19, in Renfrew County and District (RCD).

To date, over 65,000 doses of COVID-19 vaccines have been administered in RCD.

Dr. Cushman and Dr. Foote answered questions from the Board regarding items from the *Report*.

**Resolution: # 2 BoH 2021-Apr-27**

A motion by M. Donohue; seconded by C. Reavie; be it resolved that the Board accept the Four Rivers Ontario Health Team (OHT) application in principle, as submitted; and further that the Chair and MOH(A) be directed to sign the confirmation of partnership consistent with the application process at this stage.

Carried

**Resolution: # 3 BoH 2021-Apr-27**

A motion by C. Watt; seconded by J. Murphy; be it resolved that the Board accept the Network 24 Ontario Health Team (OHT) application in principle, as submitted, and further that the Chair and MOH(A) confirm that the information is accurate and complete for this stage of the application process.

Carried

The following expanded 57 page version of the *Network 24 Ontario Health Team Application* was posted to the Board Portal:

- [Network 24 Ontario Health Team Application Final for Partner Sign-off.](#)

**Resolution: # 4 BoH 2021-Apr-27**

A motion by C. Reavie; seconded by C. Regier; be it resolved that the Board accept the Report to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

At 11:26 a.m., Dr. Cushman vacated the meeting.

**06. Minutes of Previous Meetings (Approval)**

- a. Regular Board Meeting Minutes 2021-Mar-30  
The meeting minutes for the Regular Board meeting held on Tuesday, March 30, 2021, via *GoToMeeting*, were approved, as presented.

**Resolution: # 5 BoH 2021-Apr-27**

A motion by J. Murphy; seconded by J. M. du Manoir; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, March 30, 2021, as presented.

Carried

**07. Business Arising**

- a. Action List—Regular Board Meeting—2021-Mar-30—updated  
 All items from the updated Action List—2021-Mar-30 Regular Board Meeting were completed or deferred to a later date.

**08. Correspondence**

The Board received the following correspondence:

| Subject: |                                                                          | From:                    | Action:                                                                                                                                      |
|----------|--------------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| a.       | Response—Grey Bruce Resignation—March 2021                               | • Grey Bruce Health Unit | <ul style="list-style-type: none"> <li>• Sent by email on 2021-Mar-29</li> <li>• Referred to the Executive Committee.</li> </ul>             |
| b.       | Reminder – Submission of Resolutions for aPHa 2021 AGM                   | • aPHa                   | <ul style="list-style-type: none"> <li>• Sent by email on 2021-Mar-29</li> <li>• Received as information.</li> </ul>                         |
| c.       | Resolution from Corporation of the City of North Bay re COVID-19 Vaccine | • North Bay              | <ul style="list-style-type: none"> <li>• Scanned and sent by email on 2021-Apr-22</li> <li>• Referred to the Executive Committee.</li> </ul> |
| d.       | aPHa Information Break—April 2021                                        | • aPHa                   | <ul style="list-style-type: none"> <li>• Sent by email on 2021-Apr-21</li> <li>• Received as information.</li> </ul>                         |

**09. Board Committee Reports**

- a. Resources  
 J. M. du Manoir, Resources Committee Chair, presented the following report to the Board, which included H. Daly’s [Briefing Note—April 2021](#):

- [Resources Committee Board Report—2021-Apr-20](#).

J. M. du Manoir recommended that the Annual Service Plan/2021 Budget be severed from the Resources Committee Board Report and addressed as a *stand-alone* item in the meeting.

**Resolution: # 6 BoH 2021-Apr-27**

A motion by J. M. du Manoir; seconded by J. Murphy; be it resolved that the Board approve that the Annual Service Plan/2021 Budget be severed from the Resources Committee Board Report.

Carried

H. Daly stepped through the following spreadsheets, with the Board, answering questions throughout the presentation, regarding the Annual Service Plan/2021 Budget:

- Table 1—Renfrew County and District Health Unit Budget—2021
- Table 2—RCDHU Summary of Expenditures by Category 2021
- Table 3—Summary of Expenditures by Standard: Annual Service Plan 2021 Ministry of Health.

At 12:34 p.m., C. Regier vacated the meeting.

**Resolution: # 7 BoH 2021-Apr-27**

A motion by J. M. du Manoir; seconded by C. Watt; be it resolved that the Board approve the Annual Service Plan/2021 Budget.

Carried

The Board of Health Chair will sign both the Annual Service Plan and the 2021 Budget.

As a result of an action followed through by the Resources Committee, J. M. du Manoir recommended that Board Members vote on the virtual software platform used for Board and Committee meetings.

**Resolution: # 8 BoH 2021-Apr-27**

A motion by J. M. du Manoir; seconded by W. Matthews; be it resolved that Board approve *GoToMeeting* as the virtual software platform used at the Regular and Committee Board of Health meetings.

Carried

**Resolution: # 9 BoH 2021-Apr-27**

A motion by J. M. du Manoir; seconded by C. Watt; be it resolved that the Board accept the Resources Committee Board Report—2021-Apr-20.

Carried

**10. By-Laws**

There were no by-laws.

**11. New Business**

There was no new business.

**12. Notice of Motion**

There was no notice of motion.

**13. Closed Meeting**

There was no closed meeting.

**14. Date of Next Meeting**

The next Regular Board meeting is scheduled for Tuesday, May 25, 2021, at 10:00 a.m. or at the call of the Chair.

**15. Adjournment**

**Resolution: # 10 BoH 2021-Apr-27**

A motion by C. Reavie; seconded by J. Murphy; be it resolved that the Regular Board meeting be adjourned at 12:44 p.m.

Carried

The Regular Board meeting, held by GoToMeeting, adjourned at 12:44 p.m.

*The original approved meeting minutes were signed by  
Ann Aikens, Board of Health Chair.*

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Chair

*The meeting minutes were approved by the Board at the 2021-May-25 Regular Board meeting.*