

Renfrew County and District Board of Health

Regular Board Meeting

Tuesday, April 25, 2017

The meeting of the Regular Board of Health of Renfrew County and District Board was held in the Classroom, at 7 International Drive, Pembroke, Ontario.

Present:

Mayor Janice Visneskie Moore	Chair
Ms. Carolyn Watt	Vice-Chair
Mayor Jane Dumas	Member
Mr. J. Michael du Manoir	Member
Mr. Wilmer Matthews	Member
Councillor Christine Reavie	Member
Mayor John Reinwald	Member

Staff:

Ms. Vicki Benoit	Acting Manager, Clinical Services
Dr. Robert Cushman	Acting Medical Officer of Health
Ms. Heather Daly	Director, Corporate Services
Ms. Carolyn Froats-Emond	Registered Dietitian, Health Promotion
Mr. Mike Grace	Acting Manager, Environmental Health
Ms. Marilyn Halko	Executive Assistant
Ms. Liz McLaren	Coordinator, Health Promotion Programs
Ms. Colleen Musclow	Coordinator, Quality Improvement
Ms. Raili Quathamier	PHN, Health Promotion
Ms. Erin Robertson	PHN, Clinical Services
Ms. Kayla Schutt	PHN, Health Promotion
Ms. Carolyn Walters	Manager, Health Promotion and Family Health

Regrets:

Mayor Michael Donohue	Member
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1. a. Call to Order

J. Visneskie Moore called the meeting to order at 10:00 a.m.

J. Visneskie Moore welcomed Dr. Robert Cushman, proposed Acting Medical Officer of Health, to Renfrew County and District Health Unit (RCDHU). Board and RCDHU staff members, present at the meeting, introduced themselves to Dr. Cushman.

b. Agenda Approval

A motion by C. Reavie; seconded by J. Reinwald; to approve the agenda.

Carried

Quality Improvement, will present the **RCDHU 2017 Operational Plan**, for review and acceptance by the Board.

c. Declaration of Conflict of Interest(COI)

No COI's were declared.

d. Delegations

i) Sip Smart!™ Ontario – Renfrew County Program

C. Walters, Manager of Health Promotion and Family Health, introduced the first delegation speaker.

C. Froats-Emond, Registered Dietitian, delivered the slideshow presentation **Sip Smart!™ Ontario – Renfrew County Program** to the Board. Questions from the Board were answered throughout the slideshow presentation.

There is an opportunity for the Board to be recognized on the provincial wall of pledges, by signing a pledge at www.waterdoeswonders.ca. A **Water Does Wonders** Action Kit handout was provided to each member of the Board, for their consideration.

Reeve Peter Emon joined the meeting at 9:45 a.m.

ii) Opioid Overdose Prevention and Response

V. Benoit, Acting Manager, Clinical Services, introduced the next delegation of presenters.

E. Robertson, PHN, and R. Quathamer, PHN, gave a slideshow presentation, **Opioid Overdose Prevention and Response**, to the Board.

A point of information included the **rescYOU** program which was implemented in January 2017, and now distributes, upon request, nasal spray Naloxone kits to eligible active clients of the harm reduction program, as well as their family and friends.

Fentanyl and Overdose, open community sessions, will be hosted by RCDHU staff at the following locations:

- Madawaska Valley High School – Barry's Bay on April 25, 2017
- St. Joseph's Catholic High School – Renfrew on April 26, 2017
- Bishop Smith Catholic High School – Pembroke on April 27, 2017

The evening sessions will include: information booths; a guest speaker; an expert panel with questions and answers; and Naloxone training to eligible clients.

iii) Corporate Operational Plan – Q1 Report

C. Musclow presented the **Enterprise Risk Management Plan - Q1**

Report and the **2017 Corporate Operational Plan - Q1 Report**. All activities in the **Enterprise Risk Management Plan** are on target or have been completed in Q1. The only variance in the **2017 Corporate Operational Plan** is the acceptance of the **2017 Corporate Operational Plan** in Q2 instead of Q1, as was the projected timeframe for this activity. All other activities are on target or have been completed in Q1.

J. Visneskie Moore vacated the meeting at 12:10 p.m. Vice-Chair C. Watt assumed the role of Chair for the remainder of the meeting.

Fiduciary

2. Minutes of Previous Meeting

Regular Board meeting, Tuesday, March 28, 2017

A motion by W. Matthews; seconded by P. Emon; that the minutes of March 28, 2017 be accepted.

Carried

Special Board meeting, Wednesday, April 12, 2017

A motion by C. Reavie; seconded by P. Emon; that the minutes of April 12, 2017 be accepted.

Carried

3. Correspondence

The following correspondence was received as information, only:

- a. Children's Marketing Restrictions, Federal Healthy Eating Strategy & Support for Bill s-228 & Bill C-313
- b. The Greater Access to Hepatitis C Treatment Act, 2016.

4. Staff Reports

- a. Report from Acting MOH/CEO – not available

5. Board Committee Reports

- a. Governance Committee

W. Matthews presented the Governance Committee Report, with a noted correction in the March 6, 2017 minutes under # 7 b.

A motion J. Visneskie Moore; seconded by P. Emon; to accept the Governance Committee Report.

Carried

- b. Resources Committee

C. Musclow delivered a presentation of the process in the development of the **2017 Corporate Operational Plan**. The "Priority Initiatives" document of the **2017 Corporate Operational Plan** was distributed, via email, to the Resources Committee membership in advance of the scheduled April 25, 2017 meeting for review and recommendation of acceptance by the Board.

There is a commitment by the Board to forward the Ministry the **2017 Corporate Operational Plan**, to meet the HAST Audit requirements, following the Regular Board meeting of April 25, 2017.

Resolution: # 1 BoH 2017-Apr-25

A motion by J. M. du Manoir; seconded by J. Reinwald; the Board of Health accept the 2017 Corporate Operational Plan.

Carried

P. Emon vacated the meeting at 1:20 p.m.

c. Strategic Planning and Stakeholder Communication Committee

C. Reavie presented the Stakeholder Communication Committee Report.

A motion by W. Matthews; seconded by J. Dumas; to accept the Strategic Planning and Stakeholder Communication Committee Report.

Carried

6. By-Laws

None

7. Business Arising

None

8. New Business

a. Accounts Payable

A motion by W. Matthews; seconded by J. Reinwald; that the schedule of accounts payable for Renfrew County and District Health Unit operations for the period of March 29, 2017 to April 12, 2017 to be approved for payment in the amount of \$579,050.79.

Carried

9. Closed Meeting

A motion by J. Reinwald; seconded by C. Reavie; be it resolved that Board go into closed session for:

1. Litigation or potential litigation, and
2. Matters about an identifiable individual

Carried

C. Watt rose to report regarding the matter of litigation or potential litigation and a matter about an identifiable individual.

Strategic

10. None

Generative

11. None

12. Date of Next Meeting

The next Regular meeting of the Board of Health will be held on Tuesday, May 30, 2017, at 10:00 a.m., in the RCDHU Classroom, at 7 International Drive, Pembroke.

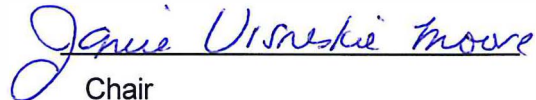
13. Adjournment

A motion by J. Reinwald; seconded by C. Reavie; to adjourn the meeting.

The meeting adjourned at 1:25 p.m.



Acting Medical Officer of Health



Chair